

**Gibson County Recorder
Fee Schedule**

Effective January 1, 2021

MORTGAGES..... \$55.00
(Includes rerecorded and subordinate mortgages supplemental indentures)

DEEDS, UCC'S & OTHER DOCUMENTS \$25.00
Each additional page exceeding 8 1/2" x 14" within any document \$5.00

Mechanics Lien
With one first-class mailing \$25.00
Each additional mailing \$2.00

Multiple Transaction Documents \$25.00
Includes the first cross reference, each additional cross reference..... \$7.00
(Pertains to Oil & Gas Assignments & Mineral documents only all other documents will not be accepted as blanket documents).

Copies
Copies 11" x 17" or smaller, per page..... \$1.00
Copies larger than 11" x 17", per page \$5.00

Certifying
Document \$5.00

GIBSON COUNTY RECORDER
101 N. Main Street
Princeton, IN 47670
Phone: (812) 385-3332
Fax: (812) 386-1173
gcrecorder@gibsoncounty-in.gov

RECORDING REQUIREMENTS

- Name of person who prepared document (IC 36-2-11-15)
- Document requires a 2" margin at the top of the first page, and 1" margins on all other pages (IC 36-2-11-16.5)
- Notary documents require county of residence, seal, commission expiration date, and printed name under signature and the words "commission number" followed by the commission number of rotary (IC 33-42-10-2)
- Must have at least a 10 point font (IC 32-2-11-16.5)
- Names must be printed below all signatures (IC 36-2-11-16)
- Affirmation statement required on all documents notarized in Indiana (IC 36-2-11-15)
- "I affirm, under the penalties of perjury, that I have taken reasonable care to redact each Social Security Number in this document unless required by law"

Printed Name

- Grantees physical address is required on all conveyances of real property (IC 32-21-2-3)
- Auditor endorsement required on real estate transfers (IC 36-2-11-14)

COUNTY RECORDERS

- Records Deeds, Mortgages, Assignments, Releases, Real Estate Contracts, Power of Attorneys, Planned Developments, Plats, Surveys, Affidavits, Articles of Incorporation, Bonds, Federal Tax Liens, Mechanic Liens, Sewer Liens, Assumed Business Names, and other Miscellaneous documents submitted for recording, providing it meets essential requirements (see above)
- Files Uniform Commercial Code instruments
- Provides copies and certified copies of documents upon request. (Fee charged)
- Military Discharges (NO CHARGE)

**NO STAFF MEMBER IS PERMITTED TO GIVE
LEGAL ADVICE OR PERFORM TITLE SEARCHES**

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